



4 St Ann's Crescent, London SW18 2LR
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TERMS AND CONDITIONS

REGISTRATION

A registration should be completed before a place can be offered.

OFFER ACCEPTANCE

A deposit of £1,500.00 shall be paid by the parent/guardian to the nursery on acceptance of the offer for the relevant days and is non refundable in the event the parent/guardian decides not to accept the place offered.

DEPOSIT

Once we have accepted your deposit and you have returned the completed acceptance form relating to our offer of a place for your child, your place is then confirmed. The presentation of your deposit cheque signifies our commitment to make a place available. In the event of your child not taking up the place, for whatsoever reason, you will forfeit the whole deposit paid.

Deposits are reimbursed on your child's departure.

HOURS OF OPERATION

The nursery is open from 7.30am – 6.30pm Monday – Friday.

The nursery is open on all weekdays with the exception of Bank Holidays. The nursery is closed for a week in the summer from August bank holiday and for any statutory staff inset days. At Christmas the school closes at 12pm on the last working day before Christmas Eve and reopens on the first working day after the New Year Bank Holiday. Parents/carers are not permitted to swap their child's attendance days if it falls on a day of closure such as public holidays. The nursery does not permit the pro-rata reduction of fees if a child is absent from nursery due to illness. The nursery does not permit pro-rata reductions for holidays. The parent/carer is therefore obliged to make full payment. In the event of a payment not being made then the nursery reserves the right to terminate the agreement.

TERMS OF PAYMENT

The fees are to be paid monthly in advance by Standing Order on the $1^{\rm st}$ of the month or the next banking day. The fees are calculated on an annual basis and this sum is divided by 12 to arrive at the monthly figure so although months vary in length and holiday will be taken in some months the amount payable per month remains the same. Regrettably refunds or deductions cannot be made if a child is ill, on holiday, or for any other reason the child does not attend the nursery. Days that are reserved but not used cannot be reallocated to other days.

JOINING DATES

Due to the age of children when they join Wee Ones we prefer to stagger commencement days so that new children receive maximum attention from the staff. We therefore arrange for and accommodate children joining the school throughout the year subject to availability.

SETTLING IN PERIOD

There is a settling in period of 1 month for all children joining Wee Ones. If at the end of this period the child is thought not to have settled the nursery will review the child's welfare. If it is deemed in the best interest of the child the nursery reserves the right to terminate the contract.

NOTICE OF A CHILD LEAVING THE NURSERY

We ask for 2 months' notice in writing of a child leaving the school or decreasing attendance.

The school will acknowledge letters or emails of notice in writing to confirm that notice has been received. Notice is not deemed to have been received unless a letter of confirmation is sent out. In the instance that a child leaves the school or reduces attendance without the required notice period having been given all outstanding fees including those in lieu of notice will fall due 28 days before the child's proposed last day of attendance.

REVIEW OF FEES

We review our fees annually and parents are notified of any fee changes.

CANCELLATION/TERMINATION

- (i) After an offer has been made by the nursery but not before acceptance by the parent/guardian either party may cancel the offer by serving 7 days written notice.
- (ii) After acceptance of the offer by the parent/guardian either party may terminate the agreement by the service of eight weeks' notice in writing. During that said 2 months period the nursery undertakes to continue to admit the child and the parent/guardian undertakes to pay all fees in full. In the event that the parent/guardian fails to pay the 2-month's fees the child's place will be immediately withdrawn and the nursery shall be entitled to serve a formal demand for payment of such monies.
- (iii) If in the reasonable opinion of the Principal or person of similar standing or authority it is considered that the continued presence of the child referred to herein is detrimental to the health and safety or well-being of the child or other children of the nursery, and the staff then the nursery may serve notice to the parent/guardian or a request for the child to be immediately removed from the nursery and the provision of 2 months' notice as referred to in sub clause (ii) herein before stated shall not apply
- (iv) If in the reasonable opinion of the Principal or Authorised person the presence of the parent referred to herein becomes detrimental to the nursery the nursery resumes the right to terminate the contract with immediate effect.

VARIATIONS

There shall be no variation of this agreement unless it is in writing and made between a duly authorised representative of the nursery and the parent/guardian, any such agreement being in writing from the company directors.

EMPLOYMENT OF WEE ONES STAFF

Where a member of staff leaves to commence employment with a family whose child has attended or is attending Wee Ones Nursery Ltd an introductory fee of £1800.00 is payable to Wee Ones Nursery Ltd. The fee is payable if employment with the family commences within 3 months of staff terminating their contract with Wee Ones Nursery Ltd. If more than one family employs the staff member the introductory fee is due in full by each benefitting family.

ACCEPTANCE

The terms and conditions are considered to be fair and reasonable. In the event of any term found by a Court of Law to be unreasonable then the clause shall be removed but the agreement shall remain in full force and effect. The parent/guardian has read and understands the Terms and Conditions contained and undertakes to be bound by the same.