

## Health, Safety and Welfare Policy

This policy represents the agreed principles for Health, Safety and Welfare throughout the Nursery. All Nursery staff, representing Wee Ones Nursery have agreed this policy.

### Introduction

The health, safety and welfare of all the people who work or learn at Wee One Nursery are of fundamental importance. We aim to provide a safe, secure and pleasant learning/working environment for everyone. The management take responsibility for protecting the health and safety of all children and members of staff.

The Nursery school will ensure that:

- All children are supervised by adults at all times and will always be in sight of an adult
- Adults do not walk about with hot drinks or place hot drinks in reach of children
- A register of both adults and children is completed on arrival so that a complete record of all those present is available in an emergency
- Children do not have unsupervised access to kitchens, cookers or any cupboards storing hazardous materials including matches.
- Children will only leave the group with authorized adults
- A correctly stocked and locked first aid box is available at all times
- The outdoor space is securely fenced
- Equipment is checked regularly and any dangerous items are repaired or discarded
- Activities such as cooking receives close and constant supervision
- The layout and space ratios allow children and adults to move safely and freely between activities
- Equipment offered to children is developmentally appropriate; recognizing that materials suitable for older children may pose a risk to younger/less mature children
- On outings the adult/child ratio will be at least 1:3

### Personal, Social, Emotional, Development

We teach the children about health and safety in order to equip them with the skills, knowledge and understanding that will enable them to live positive, successful and healthy lives. Staff take every opportunity to educate children in this regard as part of the Statutory Framework for Early Years Foundation Stage (EYFS)

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4 St Ann's Crescent  
London SW18 2LR  
Telephone: 020 8870 7729  
Internet: [www.wee-ones.co.uk](http://www.wee-ones.co.uk)  
Email: [admin@wee-ones.co.uk](mailto:admin@wee-ones.co.uk)

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We teach children respect for their bodies, and how to look after themselves. We discuss these issues with the children in circle times, we also show them how to move and play safely through Physical Development.

Within the Nursery we try to promote everyone's safety, so we teach children to spot hazards in both the indoor and outdoor environment, and inform a member of staff.

## Breakfast, Lunch and Tea Club

Wee Ones Nursery provides the opportunity for children to have breakfast, lunch and tea. We do all we can to ensure that the meals provided have a suitable nutritional value.

Children will have the opportunity to have a snack of fruit, other nutritional snacks and fresh water and milk mid- morning and mid -afternoon which is provided by the nursery. Fresh water is available in each class.

Our Nursery promotes a healthy lifestyle and this is reinforced through our menus. As sweets can damage children's teeth, we do not encourage sweets to be brought into school. An allowance is made for school parties.

We will notify Ofsted of any food poisoning affecting any child from food provided by Wee Ones Nursery.

## Safeguarding

The named person with responsibility for child protection in the nursery is the manager. We will follow the procedures for child protection (see Safeguarding Policy).

If any member of staff suspects that a child in their class may be the victim of abuse, they should not try to investigate, but should immediately inform the person responsible in the nursery for child protection (the managers) about their concerns (Safeguarding policy)

We require all adults employed in the nursery to have an up to date Enhanced CRB record, in order to check that there is no evidence of offences involving children or abuse.

All the adults in our nursery share responsibility for keeping our children safe. We may on occasion report concerns, which on investigation prove unfounded. It is better to be safe than sorry and we trust that parents, while they will naturally be upset, will nevertheless accept that the nursery acted in the child's best interests.

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## Nursery security

While it is difficult to make the nursery site totally secure, we will do all we can to ensure that the nursery is a safe environment for the children to play and learn in and staff to work in. We review security measures regularly, and carry out a daily Risk Assessment and draw upon the advice of experts (e.g. police officers, fire officers, architects and other consultants).

We require all adult visitors who arrive in normal nursery hours to sign the visitors' book in the main hall entrance area.

Registered providers will inform Ofsted of any significant changes or events relating to the premises on which childcare is provided.

## Stranger awareness

Staff are constantly alert to any strangers on the premises. We will not open the door to anyone that is unknown to us and will NEVER release a child to anybody other than the parent/guardian unless we have received written permission from the parent/guardian.

Children's names and identity are protected at all times and staff will not disclose information about any child attending the nursery to any person other than those immediately responsible for the child. If the child was the subject of a child protection issue, information would only be shared with Social Services or other agencies involved in a strictly confidential manner.

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